

PRAIRIE BAND POTAWATOMI NATION JUDICIAL CENTER

Instructions for filling out petition or motion:

- Be sure to completely fill out all sections and mark all boxes that apply
- Contact information (address) for the party you are filing against **MUST** be filled out completely for the Court to complete due process
- Sign the petition before Court staff so that signature can be notarized
- Submit all documentation which is required with the petition
- Submit filing fee along with petition/motion and all documentation required

Required documentation:

Guardianship: Birth Certificate and CDIBs for all protected parties. Valid ID for Petitioner

Probate (Letters of Administration): Death Certificate, CDIB, will and all property information

Paternity: Birth certificate and CDIBs for all children. Valid ID for Petitioner

Dissolution of Marriage: Marriage License, CDIB and Valid ID for petitioner. Birth Certificate and CDIBs for children (if applicable)

Marriage License: Valid ID and CDIB

Motion: Case number and information from case you are requesting motion for

Valid identification is required for notary seal.

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The Court Staff cannot assist you in filing out your forms. If you are unsure of what to put in the petition, you may need to seek legal advice from a licensed attorney. We cannot accept incomplete forms.