

Checklist

- Original 2022 Application
- Tribal Enrollment Card
- Social Security Card
- Income Verification
- NO** Past Due Debt Owed to PBPNA or PBPB
- Warranty Deed or Long-Term Land Lease
- Homeowners Insurance Declaration

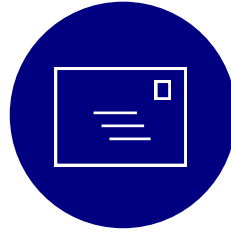
Current 2022 application.

Copies of your Tribal Enrollment Card and Social Security Card.

Income Verification; All household income information for any person 18 years of age or older, earned or unearned.

Warranty Deed and or Long-Term Land Lease; Proof of ownership of the residence .

Homeowners Insurance Declaration.



Prairie Band Potawatomi Office of National

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Renovation and Repair Program

This program is for homeowners for health, safety, social and other reasons necessitating housing repairs and renovations to their primary residence.

Prairie Band Potawatomi
Office of National Programs



Program Description

This program provides up to \$5,000.00 for eligible tribal member homeowners for health, safety, social and other reasons necessitating housing repairs and renovations to their primary residence. Households and the structure may only receive one award per three-year (3) period. The Renovation Repair awards are based on a first come, first served basis, approval is received only when all program information is received and awards distributed until funds are depleted for this program.

Eligible Activities

- Roof
- Windows & Doors Replacement
- Structural & Foundation Damage
- Heating & Cooling
- Plumbing & Electrical
- Carpet/Hardwood Flooring
- Garage Addition & Replacement
- Deck Replacement
- Fencing
- Kitchen, Bathroom, Bedroom, or Laundry Room -Repair/Upgrade or Addition

AND MORE!

Any questions or concerns, Please contact our office so that we may assist you.

Responsibilities

- 1 Finish Checklist
- 2 Lead-Base Paint Inspection?
- 3 1 Bid or 3 Bids?
- 4 Contractor(s) Commercial Liability Insurance Declaration
- 5 Contractor has completed a W9 form.

1: Refer to Checklist on page 3; Submit all information along with application or your application will not be considered.

2: All applicants whose homes were built prior to 1978 will be required to have a Lead-Based Paint Inspection on their home in accordance with HUD. Within this program, if you had a prior Lead Based Paint Inspection, you must submit the Report along with your application.

3: Never start a project without prior approval. You will be responsible for the cost. Any dollar amount that exceeds your award amount will be your responsibility.

4: Renovations & Repairs must be completed by an Insured Contractor(s) and/or sub-contractor(s).

5. W9 Form: As required by the Internal Revenue Service (IRS) a Taxpayer Identification Number must be on file.

Q & A's

Q: Can the Program buy paint or other materials for me to do the work myself?

A: No. This program no longer purchases materials for Homeowners to complete their own work. From the biggest to the smallest of jobs, you will need a Contractor(s).

Q: How do I get a material list?

A: Your local Home Improvement Center. Speak to a customer service and explain to them what you need. From there it is a matter of shopping for what you specifically need. I recommend meeting your contractor at the Home Improvement Center. You will be able to get exactly what he/she needs to complete the project AND you will be able to see what is going to be purchase for your job.

Q: How long will it take for my Contractor to receive payment?

A: If the final invoice and the Completion Form are submitted together then the general timeline for a check is 2-3 weeks from the time it is processed.

Q: Where will the check be sent to?

A: All payments will be mailed to your selected contractor. All checks for materials will be sent to your selected Home Improvement Center. This check will indicate your project, material, and/or customer numbers.

Q: How long do I have to complete my renovation/repair?

A: Exactly one (1) year from your approval date.