

FILED
IN THE DISTRICT COURT
2018 JUL 12 AM 11:11
OF THE PRAIRIE BAND
POTAWATOMI NATION

PRAIRIE BAND POTAWATOMI NATION DISTRICT COURT

Prairie Band Potawatomi Nation Reservation
11444 158th Road, Mayetta, Kansas 66509

ADMINISTRATIVE ORDER

2018-04

PURSUANT TO §2-2-6(B)(1) of the Prairie Band Potawatomi Nation Law and Order Codes vesting authority in the Tribal District Court to “Be responsible for creating and maintaining the regulations and rules of the Court, not conflicting with the Tribal Law and Order Codes for the orderly and efficient administration of justice. Such rules must be filed in the office of the Court Clerk before becoming effective.”


WHEREAS the Bureau of Indian Affairs conducted a P.L. 93-638 Program Review of the Court on January 18-19, 2017, and submitted its findings and recommendation in April 2018.

WHEREAS the BIA recommended the Administrative Judge prepare an Administrative Order to document the Judicial Center’s policy for spending and deposits.

NOW THEREFORE, the Administrative Judge **ORDERS**: Money received by the Judicial Center shall be noted with a receipt signed by two Judicial Staff members and the Judicial Administrator is responsible for all accounting and tracking of said money. Deposits shall be made at least monthly. All spending requests shall be via a purchase order request submitted to the Prairie Band Potawatomi Nation finance department for approval.

This will remain in effect until otherwise directed by further rules of the District Court or until amended by the Prairie Band Potawatomi Law and Order Codes.

Approved this 11 day of July, 2018.



Honorable Theresa L. Barr
Administrative Judge of the District Court